

**Allegan District Library
Board of Trustees Meeting
July 18, 2023**

Call to Order: The regular monthly board meeting was called to order by Trustee Buese at 6:00 PM.

Trustees present: Sue Buese, President
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary
Carol Doeringer, Trustee
Jen Conrad, Trustee

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant
Kaitlin McLaughlin, Youth Services Librarian
Kayla Bambrick, Adult Programmer and Marketing Coordinator

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: One addition to the agenda, under Old Business – Reconvene Bylaws Committee. Trustee Kiella absent, requested to be excused.

Motion: Trustee Doeringer moved to include the addition to the agenda, Trustee Savage support. All in favor, passed.

Motion: Trustee McLeod moved to excuse Trustee Kiella, Trustee Savage support. All in favor, passed.

Verification of Quorum: Quorum is present.

1. Consent Agenda:

Motion: Trustee McLeod moved to accept the Consent Agenda, Trustee McCall support. All in favor, passed.

Public Comment: Kaitlin McLaughlin and Kayla Bambrick introduced themselves to the Trustees.

Action on Committee Reports: None.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the June bills and payroll in the amount of \$54,450.77 Trustee Conrad support. All in favor, passed.

Communications: None.

Old Business:

1. **Reconvene Bylaws Committee:** Trustee Buese aspires to review and align Bylaws to current standards.

New Business:

1. **L-4029:** Director Armstrong presented the L-4029 for approval and signing. Discussion.

Motion: Trustee Savage moved to approve the L-4029, Trustee McCall support. All in favor, passed.

2. **Receive Governmental Auditor (Vredeveltdt-Haefner) Prospectus for Annual Audit:** Trustee Buese presented the Prospectus for Annual Audit and distributed the Audit Questionnaire to Trustees with instructions on how to return it. Discussion.

Motion: Trustee Doeringer moved to accept the Prospectus for Annual Audit, Trustee McLeod support. All in favor, passed.

Board Member Comments:

Trustee Savage shared that it was nice to meet staff members McLaughlin and Bambrick. Trustee McCall applauded the #3 rank of Allegan County/123Net collaboration for grant funding. Additionally, McCall noted how nice it was to see the photo of Trustee Doeringer at the ALA book signing. Trustee Doeringer shared how wonderful her experience was signing books at the ALA conference, and her surprise at how many librarians wanted a book about a skunk.

Adjournment: Trustee Savage moved to close the meeting, Trustee McLeod support. All in favor, adjourned at 6:30 pm.

Next regular board meeting is August 15, 2023

Casey Walle,

Administrative Assistant